# LS MISA & Government

| Event | WINTER ADMINISTRATION | SPRING ADMINISTRATION | SUMMER ADMINISTRATION |
|---|---|---|---|
| **Testing Window (CBT & PBT)[1]** | **12/9/2024 – 1/29/25[2]** | **4/28/2025 – 5/30/2025** | **7/21/2025 – 8/1/2025** |
| Training | LAC Training: 9/25/24 <br> LEA24 Training: 9/26/24 <br> Tech Coordinator: 9/27/24 | LAC Training: 2/10/25 <br> LEA24 Training: 2/11/25 <br> Tech Coordinator: 2/12/25 | N/A |
| First Pre-ID Upload Window <br><br> **PBT materials will be automatically ordered from enrollments loaded in this window | 10/14/24 – 10/25/24 | 3/3/25 – 3/14/25 | 6/9/25 – 6/13/25 |
| Second Pre-ID Upload Window | 11/11/24 – 11/15/24 | 4/14/25 – 4/18/25 | 7/7/25 – 7/11/25 |
| Additional Test Taker Accommodations Window <br><br> **LACs and STCs may bulk upload accommodations between the hours of 3:00 pm EST to 5:30 am EST (outside of testing window dates). During the testing window, i.e. during the hours of 5:30 am EST to 3:00 pm EST, accommodations can be edited manually. | 10/28/24 – 1/29/25 | 3/17/25 – 5/30/25 | 6/16/25 – 8/1/25 |
| Manuals Posted on the MD Help & Support Site <br> https://maryland.onlinehelp.cognia.org/ | 10/7/24 | 3/3/25 | 6/2/25 |
| Secure Materials & Manuals Shipment Arrives in Schools and LEAs | 11/20/24 | 4/14/25 | 7/7/25 |

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|---|---|---|---|
| Additional Order window | 11/20/24 – 1/22/25 | 4/14/25 – 5/23/25 | 7/7/25 – 7/25/25 |
| Window to Create and Schedule Test Sessions | 12/2/24 – 1/29/25 | 4/21/25 – 5/30/25 | 7/14/25 – 8/1/25 |
| UPS Pickup Scheduling Window | 12/11/24 – 1/29/25 | 4/30/25 – 5/30/25 | 7/22/25 – 8/1/25 |
| Last Day to Finalize Student Online Test Invalidation | 1/29/25 | 5/30/25 | 8/1/25 |
| Last Day to Transcribe Paper-Based Test into Kiosk | 1/29/25 | 5/30/25 | 8/1/25 |
| Individual Student Results Available in Data Interaction | 12/20/24 – 2/14/25 | 5/9/25 – 6/17/25 | 8/1/25 – 8/19/25 |
| Test Irregularities available in Data Interaction[3] | 2/14/25 | 6/17/25 | 8/19/25 |
| Student Results File with LEAs for Corrections | 2/19/25 – 2/25/25 | 6/24/25 – 6/30/25 | 8/21/25 – 8/27/25 |
| **Correction file due back to MSDE from LEAs** | 2/25/25 | 6/30/25 | 8/27/25 |
| Final Student Results File available for LEAs from MSDE on Secure Server[4] | 3/19/25 | 7/24/25 | 9/22/25 |
| **Final Student Results File available in Data Interaction** | 3/21/25 | 7/28/25 | 9/24/25 |
| Summary Reports, Student Reports and Labels available in Data Interaction | 4/3/25 | 8/8/25 | 10/7/25 |
| Student Reports and Labels Arrive in Schools and LEAs | 4/15/25 | 8/20/25 | 10/17/25 |

**NOTES**

1. Paper-based testing and computer-based testing windows are identical.

2. Cognia winter break closure. No testing or scoring will take place from 12/16-1/1.

3. Test Irregularities could consist of unsubmitted tests and rescores.

4. Unidentified students (e.g., invalid SASID, demographic) will not be reported on until final reporting.