

## LS MISA & Government

Event	WINTER ADMINISTRATION	SPRING ADMINISTRATION	SUMMER ADMINISTRATION
<b>Testing Window (CBT &amp; PBT)<sup>1</sup></b>	<b>12/9/2024 – 1/22/25<sup>2</sup></b>	<b>4/28/2025 – 5/30/2025</b>	<b>7/21/2025 – 8/1/2025</b>
Training	LAC Training: 9/25/24 LEA24 Training: 9/26/24 Tech Coordinator: 9/27/24	LAC Training: 2/10/25 LEA24 Training: 2/11/25 Tech Coordinator: 2/12/25	N/A
First Pre-ID Upload Window <b>**PBT materials will be automatically ordered from enrollments loaded in this window</b>	10/14/24 – 10/25/24	3/3/25 – 3/14/25	6/9/25 – 6/13/25
Second Pre-ID Upload Window	11/11/24 – 11/15/24	4/14/25 – 4/18/25	7/7/25 – 7/11/25
Additional Test Taker Accommodations Window <b>**LACs and STCs may bulk upload accommodations between the hours of 3:00 pm EST to 5:30 am EST (outside of testing window dates). During the testing window, i.e. during the hours of 5:30 am EST to 3:00 pm EST, accommodations can be edited manually.</b>	10/28/24 – 1/22/25	3/17/25 – 5/30/25	6/16/25 – 8/1/25
Manuals Posted on the MD Help & Support Site <a href="https://maryland.onlinehelp.cognia.org/">https://maryland.onlinehelp.cognia.org/</a>	10/7/24	3/3/25	6/2/25
Secure Materials & Manuals Shipment Arrives in Schools and LEAs	11/20/24	4/14/25	7/7/25

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Additional Order window	11/20/24 – 1/15/25	4/14/25 – 5/23/25	7/7/25 – 7/25/25
Window to Create and Schedule Test Sessions	12/2/24 – 1/22/25	4/21/25 – 5/30/25	7/14/25 – 8/1/25
UPS Pickup Scheduling Window	12/11/24 – 1/22/25	4/30/25 – 5/30/25	7/22/25 – 8/1/25
Last Day to Finalize Student Online Test Invalidation	1/22/25	5/30/25	8/1/25
Last Day to Transcribe Paper-Based Test into Kiosk	1/22/25	5/30/25	8/1/25
Individual Student Results Available in Data Interaction	12/20/24 – 2/7/25	5/9/25 – 6/17/25	8/1/25 – 8/19/25
Test Irregularities available in Data Interaction <sup>3</sup>	2/7/25	6/17/25	8/19/25
Student Results File with LEAs for Corrections	2/11/25 – 2/18/25	6/24/25 – 6/30/25	8/21/25 – 8/27/25
<b>Correction file due back to MSDE from LEAs</b>	2/18/25	6/30/25	8/27/25
Final Student Results File available for LEAs from MSDE on Secure Server <sup>4</sup>	3/12/25	7/24/25	9/22/25
<b>Final Student Results File available in Data Interaction</b>	3/14/25	7/28/25	9/24/25
Summary Reports, Student Reports and Labels available in Data Interaction	3/27/25	8/8/25	10/7/25
Student Reports and Labels Arrive in Schools and LEAs	4/8/25	8/20/25	10/17/25

**NOTES**

1. Paper-based testing and computer-based testing windows are identical.
2. Cognia winter break closure. No testing or scoring will take place from 12/16-1/1.
3. Test Irregularities could consist of unsubmitted tests and rescues.
4. Unidentified students (e.g., invalid SASID, demographic) will not be reported on until final reporting.