

## Maryland MCAP Key Dates for Early Fall HS MISA 2021

Item	Early Fall HS MISA 2021
Fall 2021 LAC Administration Training	July 13, 2021 <i>(Refresher Training on August 30, 2021)</i>
Fall 2021 LEA 24 Administration Training	July 14, 2021 <i>(Refresher Training on August 31, 2021)</i>
Fall 2021 Tech Coordinator Administration Training	July 15, 2021 <i>(Refresher Training on September 1, 2021)</i>
Unique Accommodation Requests due by:	August 3, 2021
Pre-ID File Window (Orders Pre-printed Student ID labels for PBT)	July 26 – August 6, 2021
Window to Create and Schedule Test Sessions	September 7 – October 22, 2021
Manuals Posted on HSA Portal	July 19, 2021
Additional Test Taker Accommodations Window for the HSA Portal <sup>‡</sup>	August 9 – October 22, 2021
Additional Paper Materials Ordering Window	September 3 – October 13, 2021
Manuals Shipment Arrives in Schools and LEAs	September 3, 2021
Secure Materials Shipments Delivered to Schools	September 3, 2021
HSA Online Testing Window	September 13 – October 22, 2021
HSA Paper Testing Window	September 13 – October 15, 2021
UPS Pickup Scheduling Window (For paper test materials)	September 20 – October 19, 2021
UPS Pickup Scheduling Window (Late pickup)	October 20 – 22, 2021
Last Day to Finalize Student Online Test Invalidation	October 22, 2021
Last Day for Tactile Graphics Pickup	October 22, 2021
Participation File to MSDE	November 5, 2021
Participation File to LEA for Correction	November 8 - 12, 2021
Participation File with Corrections Returned to Vendor	November 15, 2021
Post Student Level Data File to sFTP site	December 10, 2021
Student Reports and Labels Arrive in Schools and LEAs	January 7, 2022

<sup>‡</sup>LACs and STCs may upload accommodations between the hours of 3:00 pm EST to 5:30 am EST (outside of testing window dates). During the testing window, i.e. during the hours of 5:30 am EST to 3:00 pm EST, accommodations can be edited manually.

## Maryland MCAP Key Dates for 2022 LS MISA & Government Administrations

Item	January 2022	May 2022	Summer 2022
Certification Window for 2021 – 2022 testing:	November 15 - December 3, 2021		
Unique Accommodation Requests due by:	November 6, 2021	March 4, 2022	June 3, 2022
Pre-ID File Window (Orders Pre-printed Student ID labels for PBT)	November 1 - 12, 2021	February 28 - March 17, 2022	June 8 - June 15, 2022
Second Pre-ID Window	December 9 - 16, 2021	April 4 - 8, 2022	June 27 - July 6, 2022
Window to Create and Schedule Test Sessions	January 3 – February 4, 2022	April 25 - June 3, 2022	July 11 - July 29, 2022
Manuals Posted on HSA Portal	October 8, 2021	March 7, 2022	June 6, 2022
Additional Test Taker Accommodations Window for the HSA Portal <sup>†</sup>	November 15, 2021 – February 4, 2022	March 18 – June 3, 2022	June 9 – July 29, 2022
Additional Paper Materials Ordering Window	January 4, 2022 – February 2, 2022	April 25 - June 1, 2022	July 5 – July 27, 2022
Manuals Shipment Arrives in Schools and LEAs	December 10, 2021	April 8, 2022	July 5, 2022
Secure Materials Shipments Delivered to Schools	December 17, 2021	April 25, 2022	July 5, 2022
Practice Test Window	Opens October 25, 2021		
HSA Online Testing Window	January 10 - February 4, 2022 <i>excluding January 17<sup>th</sup></i>	May 2 - June 3, 2022	July 18 - 29, 2022
HSA Paper Testing Window	January 10 – January 28, 2022 <i>excluding January 17<sup>th</sup></i>	May 2 – May 27, 2022	July 18 - 29, 2022
UPS Pickup Scheduling Window (For paper test materials)	January 18 - February 1, 2022	May 9 - May 27, 2022	July 25 - July 29, 2022
UPS Pickup Scheduling Window (Late pickup)	February 2 - 4, 2022	May 31- June 3, 2022	August 3, 2022
Last Day to Finalize Student Online Test Invalidation	February 4, 2022	June 3, 2022	July 29, 2022
Last Day for Tactile Graphics Pickup	February 4, 2022	June 3, 2022	August 3, 2022
Participation File to MSDE	February 22, 2022	June 20, 2022	August 18, 2022
Participation File to LEA for Correction	February 23 - March 1, 2022	June 21 – June 28, 2022	August 19 – August 25, 2022
Participation File with Corrections Returned to Vendor	March 2, 2022	June 29, 2022	August 26, 2022
Post Student Level Data File to sFTP site	March 25, 2022	July 25, 2022	September 19, 2022
Student Reports and Labels Arrive in Schools and LEAs	April 8, 2022	August 5, 2022	September 30, 2022

<sup>†</sup>LACs and STCs may upload accommodations between the hours of 3:00 pm EST to 5:30 am EST (outside of testing window dates). During the testing window, i.e. during the hours of 5:30 am EST to 3:00 pm EST, accommodations can be edited manually.

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