

Maryland MCAP Key Dates for 2022 LS MISA & Government Administrations

Item	January 2022	May 2022	Summer 2022
LAC Refresher Training	<i>Monday, February 7, 2022 12:00 p.m. – 1:30 p.m.</i>		
Tech Coordinator Refresher Training	<i>Monday, February 7, 2022 1:30 p.m. – 3:00 p.m.</i>		
LEA 24 Refresher Training	<i>Tuesday, February 8, 2022 12:00 p.m. – 1:30 p.m.</i>		
Unique Accommodation Requests due by:	November 6, 2021	March 4, 2022	June 3, 2022
Pre-ID File Window (Orders Pre-printed Student ID labels for PBT)	November 1 - 12, 2021	February 28 - March 17, 2022	June 13 - June 17, 2022
Second Pre-ID Window	December 9 - 16, 2021	April 4 - 8, 2022	June 27 - July 6, 2022
Window to Create and Schedule Test Sessions	January 3 – February 11, 2022	April 25 - June 3, 2022	July 11 - July 29, 2022
Manuals Posted on HSA Portal	October 8, 2021	March 7, 2022	June 6, 2022
Additional Test Taker Accommodations Window for the HSA Portal [‡]	November 15, 2021 – February 11, 2022	March 18 – June 3, 2022	June 9 – July 29, 2022
Additional Paper Materials Ordering Window	January 4, 2022 – February 9, 2022	April 25 - June 1, 2022	July 5 – July 27, 2022
Manuals Shipment Arrives in Schools and LEAs	December 10, 2021	April 8, 2022	July 5, 2022
Secure Materials Shipments Delivered to Schools	December 17, 2021	April 25, 2022	July 5, 2022
Practice Test Window	Opens October 25, 2021		
HSA Online Testing Window	January 10 - February 11, 2022 <i>excluding January 17th</i>	May 2 - June 3, 2022	July 18 - 29, 2022
HSA Paper Testing Window	January 10 - February 4, 2022 <i>excluding January 17th</i>	May 2 – May 27, 2022	July 18 - 29, 2022
UPS Pickup Scheduling Window (For paper test materials)	January 18 - February 8, 2022	May 9 - May 27, 2022	July 25 - July 29, 2022
UPS Pickup Scheduling Window (Late pickup)	February 9 - 11, 2022	May 31- June 3, 2022	August 3, 2022
Last Day to Finalize Student Online Test Invalidation	February 11, 2022	June 3, 2022	July 29, 2022
Last Day for Tactile Graphics Pickup	February 11, 2022	June 3, 2022	August 3, 2022
Participation File to MSDE	March 1, 2022	June 20, 2022	August 18, 2022
Participation File to LEA for Correction	March 2 – March 8, 2022	June 21 – June 28, 2022	August 19 – August 25, 2022
Participation File with Corrections Returned to Vendor	March 9, 2022	June 29, 2022	August 26, 2022
Post Student Level Data File to sFTP site	April 4, 2022	July 25, 2022	September 19, 2022
Student Reports and Labels available on MARS	April 8, 2022	July 29, 2022	September 23, 2022
Student Reports and Labels Arrive in Schools and LEAs	April 15, 2022	August 5, 2022	September 30, 2022

[‡]LACs and STCs may upload accommodations between the hours of 3:00 pm EST to 5:30 am EST (outside of testing window dates). During the testing window, i.e. during the hours of 5:30 am EST to 3:00 pm EST, accommodations can be edited manually. **Updated 01.11.22**