

Maryland HSA Key Dates for Early Fall 2021

| Item | Early Fall 2021 |
|---|--|
| Fall 2021 LAC Administration Training | July 13, 2021 <i>(Refresher Training on August 30, 2021)</i> |
| Fall 2021 LEA 24 Administration Training | July 14, 2021 <i>(Refresher Training on August 31, 2021)</i> |
| Fall 2021 Tech Coordinator Administration Training | July 15, 2021 <i>(Refresher Training on September 1, 2021)</i> |
| Unique Accommodation Requests due by: | August 3, 2021 |
| Pre-ID File Window (Orders Pre-printed Student ID labels for PBT) | July 26 – August 6, 2021 |
| Window to Create and Schedule Test Sessions | September 7 – October 22, 2021 |
| Manuals Posted on HSA Portal | July 19, 2021 |
| Additional Test Taker Accommodations Window for the HSA Portal [‡] | August 9 – October 22, 2021 |
| Additional Paper Materials Ordering Window | September 3 – October 13, 2021 |
| Manuals Shipment Arrives in Schools and LEAs | September 3, 2021 |
| Secure Materials Shipments Delivered to Schools | September 3, 2021 |
| HSA Online Testing Window | September 13 – October 22, 2021 |
| HSA Paper Testing Window | September 13 – October 15, 2021 |
| UPS Pickup Scheduling Window (For paper test materials) | September 20 – October 19, 2021 |
| UPS Pickup Scheduling Window (Late pickup) | October 20 – 22, 2021 |
| Last Day to Finalize Student Online Test Invalidation | October 22, 2021 |
| Last Day for Tactile Graphics Pickup | October 22, 2021 |
| Participation File to MSDE | November 5, 2021 |
| Participation File to LEA for Correction | November 8 - 12, 2021 |
| Participation File with Corrections Returned to Vendor | November 15, 2021 |
| Post Student Level Data File to sFTP site | December 8, 2021 |
| Student Reports and Labels Arrive in Schools and LEAs | January 7, 2022 |

[‡]LACs and STCs may upload accommodations between the hours of 3:00 pm EST to 5:30 am EST (outside of testing window dates). During the testing window, i.e. during the hours of 5:30 am EST to 3:00 pm EST, accommodations can be edited manually.

Maryland HSA Key Dates for 2022 Administrations

| Item | January 2022 | May 2022 | Summer 2022 |
|---|---|------------------------------|-------------------------------|
| Certification Window for 2021 – 2022 testing: | November 15 - December 3, 2021 | | |
| Unique Accommodation Requests due by: | November 6, 2021 | March 4, 2022 | June 3, 2022 |
| Pre-ID File Window (Orders Pre-printed Student ID labels for PBT) | October 27 - November 10, 2021 | February 28 - March 17, 2022 | June 8 - June 15, 2022 |
| Second Pre-ID Window | December 9 - 16, 2021 | April 4 - 8, 2022 | June 27 - July 6, 2022 |
| Window to Create and Schedule Test Sessions | January 3 – February 4, 2022 | April 25 - June 3, 2022 | July 11 - July 29, 2022 |
| Manuals Posted on HSA Portal | October 8, 2021 | March 7, 2022 | June 6, 2022 |
| Additional Test Taker Accommodations Window for the HSA Portal [†] | November 11, 2021–February 4, 2022 | March 18 – June 3, 2022 | June 9 – July 29, 2022 |
| Additional Paper Materials Ordering Window | December 17, 2021–February 2, 2022 | April 25 - June 1, 2022 | July 5 – July 27, 2022 |
| Manuals Shipment Arrives in Schools and LEAs | December 10, 2021 | April 8, 2022 | July 5, 2022 |
| Secure Materials Shipments Delivered to Schools | December 17, 2021 | April 25, 2022 | July 5, 2022 |
| Practice Test Window | Opens October 11, 2021 | | |
| HSA Online Testing Window | January 10 - February 4, 2022 <i>excluding January 17th</i> | May 2 - June 3, 2022 | July 18 - 29, 2022 |
| HSA Paper Testing Window | January 10 - February 4, 2022 | May 2 – May 27, 2022 | July 18 - 29, 2022 |
| UPS Pickup Scheduling Window (For paper test materials) | January 17 - February 4, 2022 | May 9 - May 27, 2022 | July 25 - July 29, 2022 |
| UPS Pickup Scheduling Window (Late pickup) | February 7 - 11, 2022 | May 31- June 3, 2022 | August 3, 2022 |
| Last Day to Finalize Student Online Test Invalidation | February 4, 2022 | June 3, 2022 | July 29, 2022 |
| Last Day for Tactile Graphics Pickup | February 11, 2022 | June 3, 2022 | August 3, 2022 |
| Participation File to MSDE | February 22, 2022 | June 21, 2022 | August 18, 2022 |
| Participation File to LEA for Correction | February 23 - March 8, 2022 | June 22 - July 6, 2022 | August 19 - September 1, 2022 |
| Participation File with Corrections Returned to Vendor | March 9, 2022 | July 7, 2022 | September 2, 2022 |
| Post Student Level Data File to sFTP site | April 4, 2022 | August 1, 2022 | September 26, 2022 |
| Student Reports and Labels Arrive in Schools and LEAs | April 15, 2022 | August 12, 2022 | October 7, 2022 |

[†]LACs and STCs may upload accommodations between the hours of 3:00 pm EST to 5:30 am EST (outside of testing window dates). During the testing window, i.e. during the hours of 5:30 am EST to 3:00 pm EST, accommodations can be edited manually.

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